

August 25, 2009

MEMORANDUM

To: Faculty and Graduate Students Engaged in Research Involving Human Subjects

From: Sandra Arntz, Assistant Vice President for Research
Office of Research Compliance

Re: Human Subjects Research Workshop (“IRB 101”)

NIU Institutional Review Board (IRB) policy requires that research investigators must complete appropriate training before conducting human subjects research, and that this training needs to be listed on all IRB applications. In order to assist researchers in fulfilling these educational requirements, the NIU Office of Research Compliance (ORC) will be offering an “*IRB 101 Workshop*” on the following dates:

Tuesday, September 15, 2009	10am-11am	Altgeld 225
Friday, September 18, 2009	1pm-2pm	Altgeld 225
Wednesday, September 30, 2009	3pm-4pm	Altgeld 315
Thursday, October 1, 2009	9am-10am	Altgeld 315

The session will involve a presentation by the ORC staff of basic information, including how to obtain IRB approval of research involving human subjects. No advance registration required.

Also, if any faculty members are interested in having a member of the ORC staff present at a class session or meeting, we would be happy to schedule this as well. Please contact our office (753-8524 or sarntz@niu.edu) to make arrangements.